

Tulane University Hospital & Clinic, New Orleans
Tulane-Lakeside Hospital, Metairie
Volunteer Program Requirements

Following is a quick reference of information you will need to know. Additional information will be provided during your interview. Thank you.

Interview

Once your application is received, we will set up an interview time by phone or email (if provided).

Background Checks

All volunteer applicants will have a background check once the interview is completed.

TB Screening (Tuberculosis Skin test)

All volunteers are required to have a TB test which is done at no charge to you. If you have had a TB test in the past year, please provide a copy of the results. Information will be given to you at orientation and must be completed before beginning your service work.

Orientation

All volunteers must attend a mandatory orientation. The orientation usually lasts about 3 hours and is scheduled on demand. However, Tulane volunteers may be scheduled in conjunction with employee orientation; whichever comes first. You will be notified in advance of the date, time, and place.

Uniform

You will be required to wear a uniform shirt or smock that is purchased from the Volunteer Dept. for \$15.00 and a name tag that will be given to you.

Placement

Every effort will be made to match your request or field of study. Please note however, volunteer duties are more towards clerical, information/waiting areas, patient/visitor escort, nursing unit assistants. Volunteers DO NOT observe patient procedures, direct patient care, or “job shadow” any position.

Required Hours of Service

We ask that you commit to a minimum of 50 hours. Minimum 1 day/wk, 4 hrs/day.

Other issues of interest:

Free parking and Meal allowance

Questions?

Email: Linda.silva@hcahealthcare.com

Phone: Tulane Medical Center: 504-988-5868 or
Tulane-Lakeside Hospital: 504-780-4543